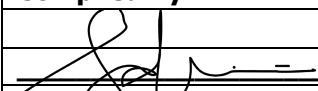
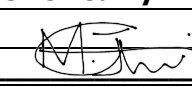




SUBJECT	Minutes of Tender Clarification Meeting		
TITLE	TNPA/2026/08/0003/114698/RFP – The maintenance of Building and Marine Depot in the Port of Durban for a period of six (6) months		
MEETING NO.	001		
VENUE	223 Maydon Road (Maydon Wharf), Durban		
DATE	08 September 2026 @ 10:00		
ATTENDEES	Hlengiwe Dlamini Mpendulo Jama Siphamandla Qwabe Dhesigan Pillay Lwanda Mdonstwa Janelle Reddy Nkosingiphile Majola Mpilo Maghashalala		
APOLOGIES	Kgolagano Moshotlwha Salathiso Xoxo		
ADDITIONAL DISTRIBUTION	None		
MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
1.	OPENING		
1.1	Welcome	Hlengiwe	
1.2	Introductions and adoption of the Agenda	All	
1.3	Evacuation & Safety Topic presented by	Qwabe	
2	BACKGROUND		
	The works that the Contractor is to perform involve the interior and exterior renovations at Building and Marine depot. The primary purpose of this document is to outline the scope of services and deliverables that Transnet National Ports Authority (TNPA) will require of a Principal Contractor with necessary experience and expertise to conduct repairs and renovations with no disruption to operations.	Mpendulo	
3.	COMMERCIAL		
3.1	Communications: All project-related queries are to be forwarded to Generic email address provided with RFP. Depending on the nature of the query if it's a technical query Contract Specialist will forward the query to the Project Manager and the Project Manager will respond accordingly. No queries will be received after the closing date. The last day for queries is 5 days before closing date (15 September 2026 @ 16h00. Tender closing date: 22 September 2026 at 14h00 via the electronic tender submission system .	Hlengiwe	
3.2	Tender Returnable Schedule: The returnable schedules discussed, and emphasis placed on the thorough completion of the documentation requested.	Contractor	

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
3.3	Eligibility Criteria: Tenders will only be accepted if: - Administratively and Substantively Responsive. - Representative of the entity attends a compulsory briefing session. - Only those tenderers registered with CIDB and have a grading of 6CE/6GB or higher are eligible to be evaluated. Account to be "Active" - Eligibility in terms of Technical Pre-Qualification criteria: - The Service provider undertaking asbestos work shall be registered with Department of Employment & Labour as a registered asbestos contractor (RAC) and certified to transport asbestos waste to the licensed landfill site - Tenderer to submit a valid proof of registration in terms of Section 18(1) (c) of the Project and Construction Management professions Act, Act 48 of 2000, with South African Council for the Project and Construction Management Professions (SACPCMP) for the Safety officer to be appointed to the project. NB: Failure to comply with the above stipulated pre-qualification criteria will lead to bidder being disqualified and not evaluated further. OTHER IMPORTANT DOCUMENTS - Bidder was informed to submit B-BBEE certificate, CIPC BBBEE Certificate or Sworn Affidavit in order to be allocated points and all other evidence required for specific goals. Failure to do so will amount to a score of "0" when it comes to preference points. - Bidders to submit Tax documents with their submissions so as to allow Transnet to verify tax compliance (Tax Pin to be valid). - Latest three years' audited financial statements should also be submitted with the bid. - In the event that an addendum is sent to the bidders, bidders need to acknowledge receipt of the addendum and make note on the schedule of the addenda. - Bidders were informed of the https://transnettenders.azurewebsites.net electronic tender submission system and must therefore familiarize themselves and were also encouraged to submit their offers on time to avoid last-minute challenges, preferably the day before closing date.	Hlengiwe	
3.4	Contract Data Part I – Data provided by the Employer: Explained to all present. Bidders were also advised to take note of the specific clauses in the contract data, for example the X7: Delay damages at R5 300.00 per day, X13: Performance Bond @ 5% of the total of the prices, X16: Retention @ 7% on all payments certified as these Clauses are important.	All	
3.5	Contract Data Part II – Data provided by the Contractor: Contractors to ensure that all the required information is completed in full.	Contractor	
3.6	Tender Closing date and time is Tuesday, 22 September 2026 by 14:00 via the Transnet e-Tender Submission Portal. -Tenderers advised to submit tenders a day before to avoid missing deadline.	Note	
3.7	Tender Validity: the validity period of bids is 12 weeks from the closing date.		
3.8	Scoring: Eligibility in terms of Technical Pre-qualification: - The Service provider undertaking asbestos work shall be registered with Department of Employment & Labour as a registered asbestos contractor (RAC)	Mpendulo	

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
	and certified to transport asbestos waste to the licensed landfill site. - Tenderer to submit a valid proof of registration in terms of Section 18(1) (c) of the Project and Construction Management professions Act, Act 48 of 2000, with South African Council for the Project and Construction Management Professions (SACPCMP) for the Safety officer to be appointed to the project. Any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender.		
4	ENTEPRISE AND SUPPLIER DEVELOPMENT (SPECIFIC GOALS)		
	The 80/20 and 90/10 preference system for requirements and The following specific goals will apply for this transaction: B-BBEE Status Level of Contributor 1 or 2 EME or QSE 51% Black Owned Non-Compliant and/or B-BBEE Level 3-8 contributors - 0 points	Hlengiwe	
5.	WORKS INFORMATION		
	A project outline and scope presented by Project Manager. The Project Manager explained the nature of the project scope and its deliverables. They also covered the Pricing schedule. Should bidder have further clarification on the scope and pricing, they need to forward an email and highlight the nature of their query, the project manager will then look at the query and respond to the Procurement office who will then communicate with all bidders accordingly.	Mpendulo	
6.	QUESTIONS AND ANSWERS		
	Q: Which Portal to use to submit tenders? A: To use as provided with the RFP i.e.: https://transnetetenders.azurewebsites.net. Q: What is required for Working at Heights? A: Safe working from Heights methods to be used e.g. Scaffolding etc. Tenderers to note that working from the ladder is not allowed.	All	
7.	CLOSING		
	The meeting closed at 10h57 and certificate of attendance were signed off and thereafter bidders proceeded to the site for site inspection.		

Compiled By:	Reviewed By:
	
Hlengiwe Dlamini (Contract Specialist)	Mpendulo Jama (Project Manager)
Transnet National Ports Authority	Transnet National Ports Authority